



STAFF APPLICATION

Season Applying For: Summer 20__

Date Submitted: ____ / ____ / ____

1. POSITION & AVAILABILITY

Position(s) Applying For (check all that apply):

- ☐ Camp Director
- ☐ Assistant Director
- ☐ Senior Counselor
- ☐ Junior Counselor
- ☐ Counselor in Training (CIT)
- ☐ Specialty Instructor (list areas of interest: _____)
- ☐ Other: _____

2. APPLICANT INFORMATION

Full Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Email: _____

Date of Birth: ____ / ____ / ____

Age on June 15th: _____

T-Shirt Size (adult): ☐ S ☐ M ☐ L ☐ XL ☐ XXL

Are you legally authorized to work in the United States?

☐ Yes

☐ No

If under 18, will you have working papers by the start of camp (if required)?

☐ Yes

☐ No

Have you ever worked for Union Township / Union Township Recreation before?

☐ Yes, position and year: _____

☐ No

How did you hear about the Union Township Recreation Summer Camp job?

☐ UTREC / Township website

☐ Social media

☐ School guidance / bulletin

☐ Friend / family

☐ Other: _____

3. EDUCATION

High School: _____

City/State: _____

Current Grade / Year or Graduation Year: _____

College / Trade School (if applicable): _____

Major / Program (if applicable): _____

Years completed / Degree (if applicable): _____

Relevant coursework (education, child development, recreation, etc.):

4. WORK & VOLUNTEER EXPERIENCE

LIST MOST RECENT EXPERIENCE FIRST (attach résumé if available).

1. Organization: _____

Position/Title: _____

City/State: _____

Dates (From–To): _____ to _____

Supervisor Name & Title: _____

Phone/Email: _____

May we contact this supervisor? ☐ Yes ☐ No

Briefly describe your duties, especially any work with children:

2. Organization: _____

Position/Title: _____

City/State: _____

Dates (From–To): _____ to _____

Supervisor Name & Title: _____

Phone/Email: _____

May we contact this supervisor? ☐ Yes ☐ No

Briefly describe your duties, especially any work with children:

5. EXPERIENCE WITH CHILDREN & CAMP SETTINGS

Do you have experience supervising or working with:

- Ages 5–6: ☐ Yes ☐ No
- Ages 7–9: ☐ Yes ☐ No
- Ages 10–13: ☐ Yes ☐ No
- Teens (13+): ☐ Yes ☐ No

List any previous camp experience (as camper, CIT, or staff):

Camp Name / Role / Years:

Do you have experience working with children with special needs?

☐ Yes ☐ No

If yes, please explain:

6. SKILLS, CERTIFICATIONS & INTERESTS

Current certifications (check all that apply and list expiration date):

- ☐ CPR – Expires: ____ / ____ / ____
- ☐ First Aid – Expires: ____ / ____ / ____
- ☐ Lifeguard – Expires: ____ / ____ / ____
- ☐ WSI (Water Safety Instructor) – Expires: ____ / ____ / ____
- ☐ Teaching Certification: _____
- ☐ Nursing/Medical (RN, LPN, EMT, etc.): _____
- ☐ Other relevant certification(s): _____

List any special skills, hobbies, or interests you could help lead at camp
(e.g., sports, arts & crafts, music, drama, STEM, outdoor skills, nature, games):

7. SHORT-ANSWER QUESTIONS

Please answer thoughtfully. You may attach separate pages if needed.

- 1. Why do you want to work at the Union Township Recreation Summer Camp?
What appeals to you about this specific program and community?**

- 2. What strengths, talents, or personal qualities would you bring to our staff team?**

- 3. Describe a time you worked with children (camp, school, coaching, babysitting, etc.) and how you handled a challenging situation. What did you learn from it?**

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4. **Camp can be busy and sometimes stressful. How do you manage your own stress and stay positive while working long, active days?**

5. **Union Township Recreation is committed to creating a safe, inclusive environment for all campers and staff. How would you help make every camper feel welcome and included?**

8. REFERENCES

Please list **1-2 references** (non-relatives), including at least one person who has observed you working with children (teacher, coach, employer, youth leader, etc.).

Reference 1

Name: _____

Relationship: _____

Phone: _____ Email: _____

Reference 2

Name: _____

Relationship: _____

Phone: _____ Email: _____

9. INTERNAL USE ONLY (Optional for UTREC)

(To be completed by Union Township Recreation / Township staff.)

- Application Received: Date: ____ / ____ / ____
- Interview: ☐ Yes ☐ No Date: ____ / ____ / ____
- Interviewer(s): _____
- Notes: _____
- Hiring Decision: ☐ Hire ☐ Do Not Hire
- Position / Pay Rate: _____