

## Union Township Recreation – Facility Use Application

Please fill out all information, sign, and attach certificate of insurance and payment made payable to UNION TOWNSHIP and mail to:  
 Union Township, Attn: Grace Brennan. Municipal Building, 140 Perryville Road, Hampton, NJ 08827.  
 Please read all information carefully before returning to Township.

<b>Applicant/Group Representative:</b>	
<b>Group/Organization:</b>	
<b>Address</b>	
<b>City, State &amp; Zip Code</b>	
<b>Phone Number:</b>	
<b>Field/Facility Requested:</b>	Finn Park - Soccer Field (circle):    A/B    C    D    E    F1    F2 Finn Park - Baseball Field (circle):    1    2    3 Millbrook Park – Soccer Field: _____ Millbrook Park – Baseball Field: _____ Finn Road Park Pavilion: _____ Finn Road Park Trail System _____
<b>Dates/Days/Times:</b>	<i>Leagues: Attach Schedule</i>
<b>Weeks to be Used:</b>	
<b>Hours Requested:</b>	
<b>Purpose/Event:</b>	
<b>Number of Attendees Expected:</b>	
<b>“Best” reach number for applicant:</b>	
<b>Email address:</b>	

**Facility Use Fees (All games or practices are on a per field basis)**

One - Soccer/Lacrosse/Field Hockey/Baseball/Softball Field per game/practice	\$100.00
One - Soccer/Lacrosse/Field Hockey/Baseball/Softball Field per week	\$350.00
One - Soccer/Lacrosse/Field Hockey/Baseball/Softball Field per season	\$550.00
Finn Road Park Pavilion	\$50.00

*Local civic and recreational groups, who have 35% or more of its members/participants who are residents of Union Township will be entitled to reserve use of facilities free of charge. Please provide list of members/participants with names and addresses. Fees do not include field preparation such as lining and field dragging*

The applicant agrees to pay a rental fee of \$\_\_\_\_\_ at time of reservation in order to confirm the date. Any damages, loss of equipment or improper cleanup will be charged to the rental party. The site or equipment will be inspected by Township staff at the end of the rental period. Users of facility must obey all rules and regulations. A copy of the rules and regulations are on the reverse side of this application. No fees will be refunded. In whole or in part.

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**FACILITY USE RULES:**

- A. Please leave the park clean - sweep pavilion area, wipe off tables, and put refuse in designated containers. Special events (tournaments and large group gatherings) see Section 8.
- B. This reservation is for the designated park facility only. Other park attractions and facilities are open to the public (i.e., the basketball courts, restrooms, etc.).
- C. In the event the organization is an athletic league, the organization shall provide the Township with a complete schedule of all games and practices to be played at the Township facility.
- D. In the event a Township event or function conflicts with an organization's use of the facility identified in this agreement, the Township's event or function shall have priority and the conflict will be resolved by the organization's rescheduling its use of Township's facility.
- E. The Township shall have the absolute right and discretion to cancel this agreement and any permission granted to the organization to use Township facilities in the event the organization fails to fully satisfy the rules set forth in this agreement, provided, however, the Township shall give written notification to the organization of the specific rule infraction(s) and a reasonable time to correct any infraction(s) prior to cancellation.
- F. Organizations shall be responsible for the supervision of parking and control of spectators.
- G. Any and all permits required (by State, County, municipality and/or other regulatory or governing body, e.g., Health Dept., Alcohol Bureau of Control, Department of Consumer Affairs, etc.) are the responsibility of the applicant requesting rental of the facility.
- H. We reserve the right to waive policies in whole or part; to waive restrictions and conditions and to waive fees in whole or part.

**PARK USE RULES:**

- A. Glass beverage containers are not permitted on park premises.
- B. No unauthorized vehicles (including but not limited to All Terrain Vehicles, motorbikes, etc.) permitted on grass or paths, except for motorized wheelchairs and/or similar devices for the disabled.
- C. No dumping, including yard waste.
- D. No fires.
- E. The sale, use, and possession of any controlled substance is expressly prohibited, including but not limited to, alcoholic beverages, beer, wine, and wine coolers and other spirits except where applicant receives Township Commission approval, New Jersey state Alcohol Bureau of Control permit, and appropriate insurance.
- F. Smoking is prohibited on or within fifty (50) feet of any athletic field, play structure, or Union Township recreation activity.
- G. All pets must be on leash.
- H. No pets in playground or on athletic fields.
- I. Pet owners are responsible for picking up and removing their animal's feces from any park area.
- J. Please observe posted park hours.
- K. No vehicles in park after closing.
- L. No golf allowed on park athletic fields.
- M. Deposit all waste in trash receptacles.
- N. Children ages 12 & under should be supervised by an adult at all times.
- O. Teams must have permit for field usage.
- P. No parking on roadways.
- Q. Hunting is not allowed.
- R. Fireworks and firearms of any kind are not allowed.
- S. Defacing or removal of park property *including wildlife (plant or animal)* is prohibited.

**LIABILITY INSURANCE REQUIREMENTS:** A certificate of insurance providing proof of Comprehensive General Liability Insurance, with a minimum coverage amount of \$1,000,000 is required prior to use of the fields. The certificate should state Union Township, its officials, employees and agents are named as an additional insured.

**HOLD HARMLESS AGREEMENT:** As condition of Union Township granting use of the Township facilities, the applicant shall assume all risk of and responsibility for, and agrees to indemnify, defend and hold harmless Union Township, its officials and agents from and against, any and all claims, demands, suits, actions, recoveries, judgments and costs or expenses in connection therewith on account of the loss of life, property, injury or damage to the person, body or property of any person, or persons, which shall arise from or result directly or indirectly from the use of Township Facilities by the applicant, the applicant's guests, friends, associates, or any other person or entity associated with the applicant.

A copy of the approved application shall be in possession of groups using the park at the time of usage. Facilities/Fields may be closed at any time because of bad weather or conditions by the Township. For field status, contact Jens Duerr at (908) 310-3735.

I have read the foregoing application and agree to its terms and conditions on behalf of the applicant

Signature of Applicant	Print Name and Title Here	Date
Union Township	Print Name and Title Here	Date

**For Township Use Only**

Security Deposit Rec'd On: \_\_\_\_\_

Reservation Fee Rec'd On: \_\_\_\_\_

Confirmed By: \_\_\_\_\_

Confirmed by: \_\_\_\_\_

Insurance Certificate? \_\_\_\_\_